

**CITY OF DRUID HILLS
COMMISSIONER MEETING MINUTES
for
MONDAY, APRIL 13, 2015**

A. The monthly meeting of City Commissioners was called to order by Mayor Ben Franklin at 7:00 PM in the Family Life Center of Broadway Baptist Church, 4000 Brownsboro Road.

B. Present: All were present.

Guests: None

C. Minutes for the meeting held March 9, 2015 were reviewed. No corrections were requested.

Motion to accept the Commission meeting minutes as read.

Motion made by: Barbour Seconded: Davidson

D. Treasurer's Report:

See attached spreadsheets for detailed account balances.

1. Monthly financial reports:

The City has a total of \$ 238,499.36 in available funds---
\$ 233,347.00 in the General Fund and \$ 5,152.36 in the
Road Fund.

Mr. Kirchgessner mentioned that at the end of the 3rd quarter:

- * The "Office Supplies" line item was under budget.
- * The "Garden Club" line item was under budget.
- * The Road Fund monies will be spent when Druid Hills Road is paved in May/June.

2. Increase in Surety Bond expense.

Mr. Kirchgessner advised that the cost of the surety bond for the City Treasurer and Mayor (City officials authorized to sign checks) increased this year. The increase is because the City has more money in the bank.

3. Preliminary discussion on Budget assumptions for FY 2015/2016. Mr. Kirchgessner again reviewed the major line items in the City budget and his projections for FY 2015/2016 (see pages 5 & 6 of his report). There were no changes from his previous assumption presented at the March Commission meeting. He did highlight the following changes to specific budget line items made at the request of the Commissioners:

- * Snow Removal has been increased to \$ 4,000.00 to cover street and sidewalk plowing
- * City Web-site expenses have been increased to \$ 1,000.00 for the new web-site contract
- * Mr. Kirchgessner negotiated the fee charged by the City auditor for the annual audit after the Mayor and Commissioners questioned the increase from \$ 3,500.00 to \$ 3,750.00. The fee now will not increase next year.

4. 2015 PVA report received.

Mr. Kirchgessner advised that he had received the 2015 property tax valuation roll from the PVA. Discussion followed about the sharp increase in value for many properties in the City. The Mayor requested that all Commissioners receive a copy of the report.

Motion to accept the Treasurer's Report as given.

Motion made by: Kirkwood

Seconded: Westfall

- E. City Attorney Report:** Items which require a legal opinion.
At the request of Mayor Franklin, Mr. Jobson is searching for a letter sent previously to Bill LeMaster about keeping his dogs on leashes.

F. OLD BUSINESS:

1. Conway/Hargrove hired as City web-site administrator. When will new site be ready?

Commissioner Kirkwood advised that the new site should be available for preview by Wednesday 4/15/15. He will send a link to the Mayor and Commissioners so they can access and review the site before it is open to the public. Changes can be made at any time.

2. City arborist to notify residents of recommended street tree removals.

City Clerk Westfall advised that the following residents were advised by letter from Greenhaven Tree Care that they had a potentially hazardous street tree:

- * Mary Ruth Salem--- 3938 Druid Hills Rd.
- * Phyllis Smith--- 3932 Druid Hills Rd.
- * Nick Langford--- 3930 Druid Hills Rd.
- * Stephanie Miller--- 3907 Elfin Ave.
- * Phyllis True--- 345 Chenoweth Lane
- * Kyle Olsen--- 4007 Elfin Ave.

At least two of these residents have been told previously that their tree needed to be removed.

3. City street sign refurbishment/maintenance recommendations.

Commissioner Barbour received a quote from Eagle Sign Co. the vendor who supplied the signs. He will review their proposal see if he can get another quote. Mr. Kirchgessner will allocate \$ 4, 000.00 in next year's budget for sign repair/installation. Mr. Barbour will have more information by the next meeting.

4. Bids for paving Druid Hills Road.

City Clerk Westfall advised that she had received the following bids for this project---

1. Louisville Paving & Construction--- \$ 38,000.00 for paving plus \$ 600.00 to install stop bars at the ends of all City streets
2. Mac Construction & Excavating--- \$ 41, 566.50 for the total project
3. Flynn Brothers Highway Construction--- \$ 59,806.00. They did not submit a bid for the stop bars.

The Mayor and Commissioners discussed the bids and accepted the bid from Louisville Paving for a combined total of \$ 38,600.00.

They did ask for several points of clarification however before the contract is signed. Ms. Westfall will get these issues resolved before the next meeting.

5. Community Yard Sale set for Saturday, 5/16/15.

City Clerk Westfall advised that both Brownsboro Village and the City of Bellewood would be joining Druid Hills in this event this year. They will share the cost of the ad in the Courier-Journal.

6. LeMaster dog attack on Susan Merke's dog 3/07/15--- status of complaint with Animal Services?

Mayor Franklin advised that Ms. Merke did file a complaint, Animal Services did investigate, and Mr. LeMaster was ^{to be} given a fine for not having his dogs on a leash. Mayor Franklin is also going to file a complaint about these dogs.

H. NEW BUSINESS:

1. Tree removal approvals.

The following permits were approved this month:

- * Robert Rowan--- 4025 Napanee Rd.
- * Mark & Marie Griffin--- 3908 Druid Hills Rd.

2. Request for Plan approvals:

Mayor Franklin advised that he still had two outstanding requests:

- * 3903 Olympic Avenue
- * 3904 Olympic Avenue

He has yet to receive the required documents from these residents.

3. Community events:

Mayor Franklin advised that the Kentucky League of Cities will have a session on budgeting this month. City Treasurer Kirchgessner will attend.

4. Six new trees planted in the City by Greenhaven Tree Care.

City Clerk Westfall advised that new trees had been planted this year at the following locations:

- * Stephan Harrington--- 4011 Druid Hills Rd.
- * Stephen Musser--- 3912 Druid Hills Rd.
- * Margaret Radford--- 4015 Elfin Ave.
- * Geralyn Lloyd--- 4022 Elfin Ave.
- * Sally Jessell--- 353 Chenoweth Lane
- * John Meek--- 4021 Napanee Rd.

All of these residents were also sent letters with care instructions for their new trees.

5. Items for Spring newsletter.

City Clerk Westfall will be sending out the Spring City newsletter this month. She asked the Commissioners to get any information they would like to be included to her ASAP. She is also going to try to get some emergency preparedness kits for distribution to the residents with the newsletter.

6. Two street lights out.

Commissioner Kirkwood has contacted LG&E and asked them to repair the two lights that are out in the City.

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I. Next Meeting: Monday, May 11, 2015 at Broadway Baptist Church,
4000 Brownsboro Road.

Meeting adjourned at 7:57 PM.